

Awarding Body	Chartered Institute of Purchasing and Supply (CIPS)	Number of Modules (Books)	See qualification matrix below
Qualification	MCIPS	Number of Levels	5 levels (For more details, see CIPS qualification matrix below)
Language			
English language only. (Must have good level in English language, reading, speaking, and writing).			

Qualification Matrix:

- Core Modules

Level No	Name	Core 1	Core 2	Core 3	Core 4	Core 5
Level 2	Certificate in Procurement and Supply	L2M1 Introducing Procurement & Supply (6 credits)	L2M2 Procurement and Supply Operations (3 credits)	L2M3 Stakeholder Relationships (3 credit)	L2M4 Systems Technology (3 Credit)	L2M5 Inventory, Logistics and Expediting (3 Credits)
Level 3	Advanced Certificate in Procurement and Supply Operation	L3M1 Procurement and Supply Environments (6 Credits)	L3M2 Ethical Procurement and Supply (6 Credits)	L3M3 Contract Administration (6 Credits)	L3M4 Team Dynamics and Change (6 Credits)	L3M5 Socially Responsible Procurement (6 Credits)
Level 4	Diploma in Procurement and Supply	L4M1 Scope and influence of Procurement and Supply (12 Credits)	L4M2 Defining Business Needs (6 Credits)	L4M3 Commercial Contracting (6 Credits)	L4M4 Ethical Responsible Sourcing (6 Credit)	L4M5 Commercial Negotiation (6 Credits)
Level 4 (Continued)	Diploma in Procurement and Supply	L4M6 Supplier Relationships (6 Credits)	L4M7 Whole Life Assests Management (6 Credits)	L4M8 Procurement and Supply Practice (12 Credits)	NA	NA
Level 5	Advanced Diploma in Procurement and Supply	L5M1 Manage Teams and Individuals (12 Credits)	L5M2 Managing Supply Chain Risk (6 Credits)	L5M3 Managing Contractual Risk (6 Credits)	L5M4 Advanced Contract & Financial Management (12 Credits)	L5M5 Managing Ethical Procurement and Supply (6 Credits)
Level 6	Professional Diploma in Procurement and Supply	L6M1 Strategic Ethical Leadership (12 Credits)	L6M2 Global Commercial Strategy (12 Credits)	L6M3 Global Strategic Supply Chain Management (12 Credits)	L6M4 Future Strategic Challenges for the profession (6 Credits)	NA

- Elective Modules

Level No	Name	Elective 1	Elective 2	Elective 3	Elective 4	Elective 5
Level 2	Certificate in Procurement and Supply	NA	NA	NA	NA	NA
Level 3	Advanced Certificate in Procurement and Supply Operation	L3M5 Socially Responsible Procurement (6 Credits)	L3M6 Socially Responsible Warehousing and Distribution (6 Credits)	NA	NA	NA
Level 4	Diploma in Procurement and Supply	NA	NA	NA	NA	NA
Level 5	Advanced Diploma in Procurement and Supply	L5M6 Category Management (6 Credits)	L5M7 Achieving Competitive Advantage Through the Supply Chain (6 Credits)	L5M8 Project and Change Management (6 Credits)	L5M9 Operations Management (6 Credits)	L5M10 Logistics Management (6 Credits)
Level 5	Advanced Diploma in Procurement and Supply	L5M15 Advanced Negotiation (6 Credits)	NA	NA	NA	NA
Level 6	Professional Diploma in Procurement and Supply	L6M5 Strategic Programme Leadership (6 Credits)	L6M7 Commercial Data Management (6 Credits)	L6M8 Innovation in Procurement and Supply (6 Credits)	L6M9 Supply Network Design (6 Credits)	L6M10 Global Logistics Strategy (6 Credits)

- Pre-requisites:

The trainee must register as a student member in CIPS. Membership is pre-requisite to enroll in any study program by CIPS. Membership fees for the first year (new members) is included in the total fees for the first study level. ECS will facilitate new members to register their CIPS membership after receipt of payment from the trainee/ or the client.

English language commands is intermediate and above, Must have minimum 5 years experience in Procurement / Supply Chain for trainees holding lower degrees in their deucation. Perferred to have B.S. Degree in Engineering or business school, beginner levels (Fresh Graduates) (level 2) and (level 3) perferred to have a minimum 1 year experience in Procurement / Supply Chain. Professional levels (Level 4) perferred to have minimum 5 years experience in Procurement / Supply Chain and high professioncy in English Language commands.

- **Books:**

It is recommended to be prepared prior attending the training. The preparation covers reading/understanding the complete content of the book which will help the trainee to understand the trainers explanation during the course. Please note the exam questions will be coming from the books. Training sessions are facilitating the trainee to understand most important subjects in the book but not every single topic.

Books are provided with fees which are included in the total fees for each level. Books are normally provided to the trainees after receiving the agreed payment from the client.

- **Training days:**

Level	Training Days / Module (Full Time)	No of Modules	Training Days / Module (Part Time)	No of Modules	Total Training Days (Full Time)	Total Training Days (Part time)
Level 2	3	5	6	5	15	30
Level 3	3	6	6	6	18	36
Level 4	5	8	8	8	40	64
Level 5	5	8	8	8	40	64
Level 6	5	7	8	7	35	56
Total					148	250

- **Training Sessions:**

Each training day (full time basis) must have minimum 7 hours of training . Each training day (part time basis) must have minimum 3 hours and thirty minutes of training .The training time include coffee breaks or any other breaks.

The training timing can be scheduled and agreed with the clients (for in-house training). The timing will be scheduled by ECS (for public training).

Training subjects will be from the books. During training session case studies and sample previous exams will be presented. The trainer current and previous experience in purchasing and supply chain subjects will be shared with the trainees.

In-House training is fully dedicated to the clients who have 10 trainees and above.

Public training is made for clients who can not reach the minimum 10 trainees.

- **Exams:**

There will be one exam for each book. Level 2 and Level 3 exams will be multiple choice/ true and false questionsto be answered and completed within 2 hours.

As for Level 4 and above, all questions will be essay questions. Therefore, professioncy in English Language is required in writing, reading, and speaking.

Exams will be taken by presenting physically in the exam place. Exams will be scheduled by CIPS every year worldwide. The exams dates are normally published in CIPS website.

They are normally scheduled during March, May, July, and November in each year.

Once the trainees registration in the exam is completed and the fees are paid, then the fees are non-refundable.

The exams assesment, exams results, and exams inquiries shall be dealt with between the trainee and CIPS directly.

There will be two separate exams fees. CIPS exam fees will be paid to CIPS for each exam. Another fees will be paid to ECS for each exam. In case the trainee did not pass the exam for any module and wish to repeat the exam again the fees shall be paid by the trainee again for the exam repetition.

- **Investment:**

Your financial investment for each level will cover the following expenses:

- 1- CIPS membership registration for the first year. Any subsequent renewal shall be borne and handled by the trainee.
- 2- CIPS exams fees for all the modules (books) of each level.
- 3- ECS exams fees for all the modules (books) of each level.
- 4- Books fees for each level (Either e-book or hard copy).
- 5- Trainer fees and expenses.
- 6- ECS's Administration fees.
- 7- In case the venue including the food is provided by ECS.

ECS normally make its proposals to the clients (for in-house training) based on the number of trainees. The number (always) shall not be less than 10.

The cost per head for the client will reduce as when the number of trainees get closer to 20.